

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Tuesday, October 8, 2002, at 4:30 p.m. in Room 700, Law and Justice Center, 104 West Front Street, Bloomington, Illinois.

Members Present: Chairman Sweeney, Members Sommer, Bass, Gordon, Sorensen, Berglund

Members Absent: Members Salch, Segobiano

Other County Board Members Present: Member Owens

Staff Present: Mr. John M. Zeunik, County Administrator; Mr. Terry Lindberg, Assistant County Administrator; Ms. Lucretia A. Wherry, Human Resources Assistant, County Administrator's Office

Department Heads/Elected Officials Present: Mr. Craig Nelson, Director, Information Services; Ms. Jennifer Ho, Risk Management; Ms. Peggy Ann Milton, County Clerk; Ms. Maria Pascua, Chief Deputy Clerk, County Clerk's Office

Others Present: None

Chairman Sweeney called the meeting to order at 4:30 p.m. Chairman Sweeney presented the minutes of the September 10, 2002 and September 17, 2002 meetings for approval.

Motion by Gordon/Bostic to approve and place on file the minutes of the September 10, 2002 and September 17, 2002 meetings. Motion carried.

The minutes of the Septmeber10, 2002 and September 17, 2002 meetings were approved and placed on file as presented.

Chairman Sweeney, Chairman of the Executive Committee, stated that there are five reappointments, no appointments, and one resignation for which the Committee's advice and consent is sought.

Motion by Bostic/Sommer to recommend approval of the five reappointments and one resignation. Motion carried.

Chairman Sweeney stated that a letter of resignation has been received from Member Pokorney. The resignation was dated September 22, 2002, postmarked October 1, 2002 and received in the County Administrator's Office on October 7, 2002. Chairman Sweeney stated that he is

recommending that the vacant position not be filled at this time. Due to the timing of the election on November 5, 2002 and the redistricting, if the position were to be filled, the individual selected would be a member for one County Board meeting. The individual would be expected at the November meeting to vote for the adoption of the Fiscal Year 2003 Budget. On December 2, the newly elected member would be sworn into office.

Mr. Charles Reynard, State's Attorney, has submitted his letter of resignation effective as of 3:00 p.m. on December 2, 2002. Chairman Sweeney stated that he is recommending that candidates submit letters of interest and resumes to the County Administrator's Office by noon on November 8, 2002. The applicants would be invited to speak to the Executive Committee on November 12, 2002. The applicants would be given 5 minutes to speak to the Committee, and then the floor would be open for questions. Chairman Sweeney advised the Committee that an appointment would be submitted to the County Board on November 19, 2002. The new State's Attorney would be sworn in on December 2, 2002.

Chairman Sweeney presented a Request for Approval of a Proposed Amendment to the County's Gift Ban Ordinance. Mr. John Zeunik, County Administrator explained that the Illinois General Assembly enacted an amendment to the State Gift Ban Act. The act is amended to state "Any item or items from one prohibited source during any calendar year having a cumulative total value of less than \$100.00". This means that items that were previously excluded, such as free tickets to an event are now exempt from the Gift Ban Act as long as the nominal value is less than \$100.00.

Motion by Sommer/Gordon to recommend approval of the Proposed Amendment to the County's Gift Ban Ordinance. Motion carried.

Chairman Sweeney presented a Request for Approval to Adopt and Publish an Internet Privacy Policy. Mr. Craig Nelson, Director, Information Services, stated that the Internet Privacy Policy is in accordance with the best practices and serves as an informational vehicle concerning how information is gathered, collected and used from the County's website. The Internet Privacy Policy was drawn from the State of Illinois, Lake County and Henry County. The Policy includes the Freedom of Information Act and Children's Online Privacy Protection Act.

Motion by Gordon/Berglund to recommend approval of a request to Adopt and Publish an Internet Privacy Policy. Motion carried.

Mr. Craig Nelson, Director, Information Services, presented the Monthly Status Report for Information Services. The gigabit backbone conversion is complete for Floors 3, 4, 5, and 7 of the Law and Justice Center and for the Health Department. The office is in the process of converting the Sheriff's Department and the 6th floor.

Mr. George Gordon, Chairman of the Land Use and Development Committee, presented a request for approval of a proposal to participate in a Resource Conservation and Development Area (RC & D).

Motion by Gordon/Sommer to recommend approval of a request to participate in the Resource Conservation and Development Area (RC & D). Motion carried.

Ms. Diane Bostic, Vice Chairman of the Property Committee, presented for the Committee's information the revised Tenant Lease Agreements for Fiscal Year 2003. The revised Tenant Leases include the United Way of McLean County, the Veteran's Assistance Commission, PATH Crisis Center, Regional Office of Education, GED Adult Education Literacy program, YWCA of McLean County Senior Citizen Board, Board of Election Commissioners of the City of Bloomington, Institute for Collaborative Solutions, Inc., and the Children's Advocacy Center.

Ms. Bostic advised the Committee that the Farnsworth Group Report on Design and Costs to Replace the Exterior Envelope of the 200 West Front Street Building will be presented for Board approval.

Mr. B.H. "Duffy" Bass, Chairman of the Transportation Committee, presented a request for approval of the Illinois Department of Transportation G.I.S. Grant Application. The grant is for \$100,000.00 with a 20 % match by the County. If the County were awarded the grant, the grant would fund a technical support person, who would develop applications for the cadastral layer of the G.I.S. project. The technical person would support up to 10 County departments with their mapping needs. The cadastral layer allows for mapping of parcels, subdivisions, taxing districts, fire districts, school districts, drainage district, and any of districts with defined boundaries. Once the grant expires, funding would come from the money currently set aside for the update of the Sidwell maps.

Motion by Bass/Sorensen to recommend approval of a request to apply for the Illinois Department of Transportation G.I.S. Grant.

Mr. Sorensen noted that the County's portion of the match is twenty percent. He asked why the proposal requests \$35,000.00. Mr. Terry Lindberg, Assistant County Administrator, replied that the County portion is a 20 % match of the total cost of the project, not of the \$100,000.00 grant. Mr. Sorensen asked if the County's match would come from a Special Revenue fund. Mr. Zeunik replied that the match would come from the Highway Department Fund 0120.

Ms. Bostic asked if the PIN reference number would still be available for use. Mr. Zeunik indicated that the City of Bloomington Township is the only agency that is maintaining their own system. The cadastral layer for McLean County will be complete by year-end. The grant opportunity has come at a fortuitous time for McLean County. The grant would allow the

County time to develop the application needed to replace the Sidwell maps. The PIN reference number will still be used for the parcel identification.

Motion carried.

Mr. Bass presented a request for approval of an Ordinance Transferring Funds of the County Highway Fund 0120-0055-0056-0801-0001 to the County Highway Fund 0120-0055-0056-0808-0001.

Motion by Bass/Sorensen to recommend approval of an Ordinance Transferring Funds of the County Highway Fund 0120-0055-0056-0801-0001 to the County Highway Fund 0120-0055-0056-0808-0001. Motion carried.

Mr. Bass presented a report on Jurisdictional Transfers of County Highways to Municipalities. The Transfer can take place with three criteria being met. The County must be willing to transfer and adopt an ordinance and agreement. The City must be willing to accept the transfer and adopt an ordinance and agreement. Lastly, the Illinois Department of Transportation must approve the transfer.

For the Committee's information, Mr. Nelson presented an overview of the McLean County Website, which can be found at www.mclean.gov.

Mr. Matt Sorensen, Chairman, Finance Committee, presented a Request for Approval of the request to fill a vacant Correctional Officer position in the Adult Detention Center. The Sheriff's Department has had a high level of turnover. Not all positions have been filled, however this position is necessary to insure safety in the jail.

Motion by Sorensen/Sommer to recommend approval of a request for approval to fill a vacant Correctional Officer position in the Adult Detention Center. Motion carried.

Mr. Sorensen presented a Request for Approval of an Emergency Appropriation Ordinance Amending the Fiscal Year 2002 Combined Annual Appropriation and Budget Ordinance for the State's Attorney's Office.

Motion by Sorensen/Berglund to recommend approval of a request for an Emergency Appropriation Ordinance Amending the Fiscal Year 2002 Combined Annual Appropriation and budget Ordinance for the State's Attorney's Office. Motion carried.

The County is continuing to work with County Department to reduce expenditures. The Request just approved saves \$4,600.00 in the State's Attorney's Budget.

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Mr. Sorensen presented a Request for Approval to cease printed publication of the County Board Proceedings Book and begin exclusive publication on the County's Website.

Motion by Sorensen/Sommer to recommend approval of a request to cease printed publication of the BoardCounty Proceedings Book and begin exclusive publication on the County's Website.

Mr. Owens noted that the County Board rules stated that the proceedings must be mailed or delivered to the Committee Members five days prior to the Board meeting. Mr. Owens asked if the above motion would require an amendment to the County Board Rules.

Mr. Sorensen stated that the County Board Rules need to be reviewed by the State's Attorney's Office to see if the Rules should be amended.

Motion by Sorensen/Gordon to table the request for approval to cease printed publication of the County Board Proceeding Book and begin exclusive publication on the County's Website until the State's Attorney's Office reviews the County Board Rules and provide the Committee with a legal opinion on whether publication of the Board Proceedings on the website meets the requirements of State law. Motion carried.

Mr. Joe Sommer, Chairman of the Justice Committee, stated that he did not have any items for the Committee.

Mr. Zeunik presented his monthly update on the County's financial position. The State Reimbursement for Sales Tax is at 73% of the Budget. This is ahead of last year, but behind where the County should be at this point in the fiscal year. The State Income Tax is at 72.8% of the budget and the Personal Property Replacement Tax is at 59% of the budget.

In the General Fund, revenues are 72.5% of the Adopted Budget, which reflects the 3% anticipated shortfall in revenue. Expenses are at 72.04% of the budget. Through September, County Departments have kept expenses in line with revenue. Through September 30, 2002, total expenditures in the General Fund have been brought in line with the anticipated revenues. The Treasurer's Office has completed the second distribution of the property tax. The fiscal distribution will be made after the Tax Sale.

Chairman Sweeney asked whether there were any further questions or comments. Hearing none, Chairman Sweeney asked whether there were any other Business and Communications matters to address. Hearing none, the bills were presented.

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Chairman Sweeney presented the bills and transfers as recommended by the Auditor's Office for approval.

Motion by Bass/Sorensen to recommend approval of the bills and transfers as recommended by the Auditor's Office as of September 30, 2002.
Motion carried.

There being no further business to come before the Committee, the meeting was adjourned at 5:19 p.m.

Respectfully submitted,

Lucretia A. Wherry
Recording Secretary